



November 13, 2013

Item No. 19

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH HEARTLAND HUMAN CARE SERVICES  
TO PROVIDE THE FAMILY SELF SUFFICIENCY PROGRAM**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners authorize the Chief Executive Officer ("CEO") or his designee to enter into a contract with Heartland Human Care Services ("HHCS") to provide the Family Self Sufficiency ("FSS") Program for a one-year base period in an amount not-to-exceed \$1,256,523.00, with three one-year options exercisable at the CEO, or his designee's discretion, subject to funding availability and satisfactory contract performance, in amounts not-to-exceed \$1,284,779 for the first option year, \$1,319,298 for the second option year and \$1,358,887 for the third option year, for an aggregate not-to-exceed contract value of \$5,219,487.

The Executive Vice President ("EVP") of Resident Services, the Office of the General Counsel and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

**CORPORATE GOAL**

The proposed program supports CHA's corporate goal of empowering individuals for success in the global economy while providing targeted services to residents at critical milestones in their lives.

**FUNDING:** CHA General Fund and HUD grant funds for the FSS program

**SOLICITATION SUMMARY**

**Vendor:**

Heartland Human Care Services  
208 S LaSalle, Suite 1818  
Chicago, IL 60604

**Contract Amount:**

**Base Contract Amount:** \$1,256,523.00  
**First Priced Option Year:** \$1,284,779.00  
**Second Priced Option Year:** \$1,319,298.00  
**Third Priced Option Year:** \$1,358,887.00  
**Aggregate Not-To-Exceed:** \$5,219,487.00

**Contract Type:** Professional Services  
**Base Contract Amount:** (see above)  
**Base Contract Period:** One-Year Base Term  
**Option Period:** 3 One-Year Options  
**Publication(s):** Chicago Sun Times, Chicago Defender, Extra, BuySpeed, CHA website

**Dates Advertised:** 8/2, 7/2013  
**Pre-Bid/Proposal Date:** 8/13/2013  
**Solicitation Due Date:** 9/6/2013  
**No. of Vendors Solicited:** 34  
**Notification to Assist Agencies:** 66  
**Number of Pick-Ups:** 32  
**Respondents:** 6

## **COMPLIANCE INFORMATION**

Vendor	M/W/DBE Participation	Section 3 Hiring	Section 3 Contracting: Other Economic Opportunities
Heartland Human Care Services	20% MBE (Indirect)	5 Hires	<ul style="list-style-type: none"><li>• FSS Peer Mentoring Program</li><li>• Financial Literacy and Career Workshops open to Section 3 residents</li><li>• Banking Education for those applying for new ACA healthcare options</li><li>• Computer/Internet resources and coordination for Section 3 residents seeking employment</li></ul>

## **GENERAL BACKGROUND**

CHA's Resident Services Division is charged with supporting youth and adults on the path to self-sufficiency, which includes encouraging families to achieve economic independence. As part of this charge, Plan Forward: Communities that Work commits to the Family Self Sufficiency Program to decrease participants' dependency on public assistance by building financial assets as household income increases.

CHA is sponsored by HUD to provide the FSS program to enable families to achieve economic independence and decrease dependency on public assistance. As such, the FSS program is currently funded in part by two grants from HUD, which funds salary and fringe benefits for the FSS coordinators, and is supplemented by CHA's general operating fund. CHA is approved by HUD to serve 1,250 participants in the FSS Program (up to 350 public housing households and 900 HCV participants). HHCS will provide FSS coordination, employment coaching and services related to asset building for participants and their families.

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The EVP of Resident Services concurs with the recommendation to enter into a one-year contract with three additional one-year options with HHCS to provide the FSS Program.

The CEO/President recommends the approval to enter into a one-year contract with HHCS to provide the FSS Program in a not-to-exceed aggregate amount of \$1,256,523 for the base period and further recommends authorizing the CEO or his designee, at their discretion, subject to funding availability and satisfactory contract performance to exercise the three priced one-year options with HHCS for the FSS Program in the amounts of \$1,284,779 for the first option year, \$1,319,298 for the second option year and \$1,358,887 for the third option year for an aggregate not-to-exceed contract value of \$5,219,487.

**RESOLUTION NO. 2013-CHA-112**

**WHEREAS,** the Board of Commissioners has reviewed the Board Letter dated November 13, 2013 entitled "AUTHORIZATION TO ENTER INTO A CONTRACT WITH HEARTLAND HUMAN CARE SERVICES TO PROVIDE THE FAMILY SELF SUFFICIENCY PROGRAM";

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT** the Board of Commissioners authorizes the Chief Executive Officer or his designee to enter into a contract with Heartland Human Care Services to provide the Family Self Sufficiency Program for a one-year base period in an amount not-to-exceed \$1,256,523.00, with three one-year options exercisable at the CEO, or his designee's discretion, subject to funding availability and satisfactory contract performance, in amounts not-to-exceed \$1,284,779 for the first option year, \$1,319,298 for the second option year and \$1,358,887 for the third option year, for an aggregate not-to-exceed contract value of \$5,219,487.

This award is subject to the Contractor's compliance with the CHA's MBE/WBE/DBE, Section 3 hiring, and insurance requirements.



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